



Dear Parents and Carers,

We are delighted to share some exciting news about our wraparound care provision from September. From the new academic year, our after-school club will be provided by Play Place Child Care Services.

We are really excited to be working alongside the Play Place team. Their ethos of "Everyone Counts" is something that we wholeheartedly agree with at Woodchurch Primary School. We want every child to feel valued, included, listened to and supported, and we believe Play Place shares our commitment to providing a warm, safe and enjoyable environment for children at the end of their school day.

Even more excitingly, our very own Miss Webb will be managing the after-school club facility. Having someone who already knows our children, families and school so well will help to provide continuity and ensure that the provision feels like a natural extension of the school.

Play Place will offer children a relaxed and enriching environment where they can unwind after the school day, spend time with friends and enjoy a wide range of activities, including arts and crafts, sports and games, construction, imaginative play, indoor and outdoor activities, reading and quiet time. The focus will very much be on play, choice and enjoyment. Children will have opportunities to influence the activities they take part in, develop their independence, build friendships and simply have fun after a busy day at school.

Important Information

Start date: Monday 7th September 2026
Days: Monday to Friday, term time only
Opening hours: 3.00pm – 6.00pm
Mini session: £6 until 4.30pm
Full session: £12 until 6.00pm
Contact: woodchurch@playplace.org

Please take some time to read through the information enclosed, which includes further details about the provision, registration and booking arrangements. We are sorry that the wraparound provision will not be available during the first few days of term. This is to allow the new provision to be fully established and organised so that we can make sure everything is ready to welcome the children safely and provide the high-quality care we expect. We really hope that this new partnership will be a great opportunity for our children and families and the beginning of a successful and positive relationship between Woodchurch Primary School and Play Place.

Thank you for your patience and understanding as we introduce these new arrangements. We are genuinely excited about what the future of our wraparound provision will bring and look forward to seeing the children enjoying the new club.

If you have any questions about the provision or registration, please contact the Play Place team directly at woodchurch@playplace.org.

Warmest wishes,

Mrs Ridley



Play Place Afterschool

Session Information

Days: Monday to Friday

(Term Time Only – following the schools term dates)

Opening Hours: 3:00pm – 6:00pm

Cost: £6 until 4.30pm / £12 until 6pm

Contact Us

Email: woodchurch@playplace.org

About Us

Play Place Afterschool provides a safe, fun, relaxing and enriching environment where children can unwind after the school day, spend time with friends and enjoy a wide range of engaging activities.

Play Place Child Care Services is a family-run childcare provider that has been providing high-quality childcare and enriching experiences for children and families since 2001. We operate nurseries and out-of-school provisions across Kent, Croydon and the South East.

We partner with schools to deliver professional, reliable and fully compliant afterschool club provision that supports working families while enhancing the wider school community.

Our aim is simple: Everyone Counts

Our dedicated club space allows children the freedom to choose how they spend their time after school, whether that is being active, getting creative, socialising with friends, completing homework or simply relaxing after a busy school day.

We believe every child should feel valued, included, listened to and supported. Through our Play Place Curriculum, children are encouraged to develop confidence, independence, creativity and positive relationships while having fun.



What We Offer

Our programme is designed around children's interests, choices and ideas. We encourage children to help shape their own club experience through regular discussions, suggestions and themed activity planning.

Children can enjoy:

- Creative arts and crafts
- Sports and games
- Construction and imaginative play
- Indoor and outdoor activities
- Themed activity days and celebrations
- Social play with friends
- Quiet areas for reading and relaxation

Supporting Children's Development

For children in Reception, we continue to support learning and development through the principles of the Early Years Foundation Stage (EYFS).

We work closely with the school to ensure children's individual needs are understood and met, helping to create a seamless transition between the school day and after-school care.

We work collaboratively with school leaders and staff to ensure our provision complements the school's values, routines and expectations.

Staff will be on hand to support children and there will be opportunity for parents to meet their child's keyworker and have time to share information.

Children are encouraged to:

- Develop confidence and independence
- Build friendships across year groups
- Explore creativity and imagination
- Participate in physical activity
- Share ideas and influence club activities
- Develop social and emotional skills
- Take ownership of their club experience



Children spend a considerable amount of time at school and it's important that some of that time is spent at play, play is the key focus for the children at the after school club.

Food and Wellbeing

A light tea and snack is provided each day. To help keep everyone safe, we have a nut-free policy. Please be aware that some foods may contain hidden nut ingredients. We encourage healthy eating habits and are happy to work with families to accommodate dietary needs and requirements.

Safeguarding

Everybody has a duty of care to maintain and uphold Play Place safeguarding and child protection policies. We are required under law to report and share any concerns of safeguarding or harm that happens to a child or adult and keep in communication with the school. We maintain confidentiality and can support and signpost families where further intervention maybe required. Play Place staff are Disclosure and Barring checked (DBS), we renew our security checks every 3 years. We do risk assessments to maintain a safe environment. If there are any safeguarding concerns, please speak to the setting manager. Full policies can be found on our website.

Fees

Fees are pay for place. Fees are invoiced at the end of each half term for the following. These must be paid within two weeks of the term starting. We use a management system called nursery in a box which generates invoices from a child's booking pattern. We accept payment via BACS, Tax Free Childcare and childcare vouchers.

For booking patterns and invoices we use our management system 'nursery in a box'.



Play Place Registration Form

We use an online childcare management system called Nursery In A Box to process bookings and manage invoices/payments – once information below is received you will receive a full registration email and invoice.

s/payments – once information above is received you will receive a full registration email and invoice. Places are only confirmed once completed and invoice paid.

Woodchurch Afterschool Club

Child's Details

Child's Full Name			
Date of birth		Age:	Year group (in September 2026):

Parent/Carers information

Parent name		
Telephone number		
Email address		

Emergency Contacts

Name and telephone number:	
Name and telephone number:	



Password for collection:

Password:	
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Please detail any medical / dietary information we should be aware off:

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Please indicate the sessions you would like your child to attend:

Sessions	Monday	Tuesday	Wednesday	Thursday	Friday
Mini session until 4.30pm					
Full session until 6pm					

Invoices will be sent alongside the Nursery in a Box registration form detailing payment details.

For further information please contact the team on woodchurch@playplace.org.

Head office use only: Registration on NIB.

Invoice Sent.